## Big Springs Zoning Regulations IMPLEMENTATION BUILDING PERMIT

No building or other structure shall be erected, moved, or structurally altered without a building permit first having been issued by the Zoning Administrator. Fences, walls, accessory buildings, including care ports, are required to have a building permit. No building permit shall be issued unless the proposed construction or use is in conformance with all provisions of this Ordinance and with all other applicable codes, regulations and laws of the Village of Big Springs

## BUILDING PERMITS Issued by Village of Big Springs Zoning Administrator

Procure Building Permit application from Zoning Administrator

Dick Huff Ph: (970) 481-1656 (text or call) Email: <u>huffrichard03@gmail.com</u>

(OR)

Print off from the Village of Big Springs website https://www.bigspringsne.org/ (Building Permits)

- ➢ Fill out all items on the application.
- All applications shall be accompanied by a plot plan showing the location, lot dimension, setbacks, parking areas, buffers and other pertinent information as may be required by the Zoning Administrator.
- > Furnish the legal description and location of legal markers of property lines.
- Return application to the Zoning Administrator.
- The Zoning Administrator shall examine all applications for building permits, including plans, specifications, documents filed with the permit application and a physical inspection of the site will be done. The Zoning Administrator shall either approve or disapprove such application within thirty (30) days of the application. Upon approval and receipt of the required fees, the Zoning Administrator shall issue the building permit and affix signature to the permit. If the application is disapproved, the application shall be returned with the reasons for denial stated on the application.
- Standard permit fees apply only in the case of time (before construction) filings. Any application filed after construction has commenced shall pay a fee that is four time the standard fee. (Section 9-101 of the Municipal Code)
- If the work for which a permit has been issued shall not have begun within 90 days of the date thereof or if the construction has not been completed within two years of the date of issuance, a new application and permit fee is required.